



STATE OF MAINE  
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY  
BOARD OF PESTICIDES CONTROL  
28 STATE HOUSE STATION  
AUGUSTA, MAINE 04333

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JANET T. MILLS  
GOVERNOR

AMANDA E. BEAL  
COMMISSIONER

To: Maine Board of Pesticides Control  
From: John Pietroski, Manager of Pesticides Programs  
RE: Proposed Guidelines for Approving Online Recertification Courses  
Date: July 15, 2020

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In light of the ongoing pandemic, applicators will likely need alternatives to in-person group presentations for recertification credits. Board staff have developed the following guidelines for on-line recertification courses. In addition to these guidelines, approved courses must also meet or exceed all existing recertification course requirements in Chapters 31, 32 and 33.

1. Webinars

- a. The webinar must have at least an hour of presentation on appropriate topics.
- b. The organization must be able to verify the applicants seeking credits by:
  1. Offering a quiz after the presentation
    - a. The passing score must be 80 percent or greater
  2. Visual verification monitoring all applicant participation
- c. The organization must provide the BPC with a verified list of applicants which includes the applicants name, Maine pesticide applicator license number, and email address of all applicants within 2 weeks of the presentation.
- d. The organization must offer BPC staff free access to the webinar.

2. Videos

- a. The organization must provide a copy of the video to the BPC for review
- b. The video must have at least an hour of presentation on appropriate topics.
- c. The organization must be able to verify the applicants seeking credit by:
  1. Offering a quiz after the video.
    - a. The passing score needs to be 80 percent or greater
- d. The organization must provide the BPC with a verified list of the applicants which includes the applicants name, Maine pesticide applicator license number, and email address of all applicants.

This is a request to add these guidelines to current policy for on-line recertification courses.

MEGAN PATTERNSON, DIRECTOR  
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